

Request for Field Trip

Teacher's Name Julie CunninghamSchool Lake Road SchoolDestination (include address) Chicago (attend play Hamilton, Field Museum and Mus. of Sc. and Ind.)

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) 5th - 8thSubject Area (secondary) Plus

1. How is this trip an integral part of an approved course of study? Attending the play "Hamilton" and visiting Field Museum will supplement the study of American history.
2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:
 - a. Study the making of the play "Hamilton".
 - b. Will develop an itinerary for the trip.
 - c. Plan and implement fundraiser activities needed.
 - d. Maintain an average grade point average of 88 or above.
3. Follow-up activities for this unit will include the following activities:
 - a. Present to classmates educational value of trip.
 - b. Evaluate effectiveness our itinerary.
 - c. _____
 - d. _____
4. Transportation Requested: Plan to travel by Amtrak
5. Date of Trip: May 3-6, 2017. Overnight
6. Substitutes Requested (if necessary): No substitutes required.
7. Parental Permission Forms Received: Permission forms will be obtained upon approval of the trip.
8. Plans of Students Not Going On Trip: There will be no changes in schedule for students not attending.

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Julie Cunningham, Tonna and Johnny Miller, Lanna Hicks and Amy Windsor

10. What is the total number of students going on the trip? 9

11. How much regular classroom instructional time will be missed? 3 days

12. What is the approximate cost of the trip per student? \$750.00

13. How are you funding the trip? Fundraising activities such as a dance, and a meal.

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration

(2) Meals

(3) Lodging (include name of hotel and cost per night) _____

(4) Mileage

(5) Other anticipated expenses such as parking (specify) _____

Signed: Julie Cunningham
(Teacher Requesting Trip)

Date: 11/1/16

Approved By: Landa Crayton
(Signature of Principal)

Date: 11/1/16

Approved By: Walt Hedwell
(Signature of Assistant Director of Schools)

Date: 11/1/2016

Approved By: Tim Fox
(Signature of Director of Schools)

Date: 11/1/16

Approved by Board (if necessary): _____

Remarks or Conditions: _____